

Student Code of Conduct

Student Name		Student ID	
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I agree to abide by the following code of conduct:

- The college prohibits the use of illegal drugs, the consumption of alcohol, and the possession of prohibited or dangerous articles
- Mobile phones must be turned off before entry into classrooms or any training/assessment environment, unless prior arrangements have been made with the trainer/assessor or person in charge
- Students must follow the directions of their trainer/assessor at all times
- Students must attend classes and submit work in a timely manner
- Treat staff and other students with respect and courtesy
- Follow all ACTE policies and procedures, including the Student Handbook
- All forms of academic dishonesty or misconduct are not acceptable
- Students are required to wear appropriate safety clothing and use equipment safely
- Students must not use inappropriate or offensive language, signs or gestures
- Violent behaviour will not be tolerated
- Weapons cannot be carried onto the college premises
- Racist behaviour will not be tolerated
- Sexual harassment will not be tolerated
- Students must not attend the college under the influence of drugs or alcohol
- English is to be spoken during class at all times
- Fees must be paid as per the due date on the payment agreement/invoice
- An individual's property is their responsibility and the college accepts no responsibility for personal property lost or stolen
- Nobody has the right to interfere with another's ability to learn through disruption of classes or harassment of any kind
- No aggressive physical contact or verbal abuse is to occur between any persons at any time
- Smoking is not permitted inside training facilities; Australian Law must be followed.



- Drinking alcohol is not permitted inside training facilities
- Eating or drinking is not permitted in any space other than the designated areas
- Clothing and behaviour should be appropriate and not cause offence to anyone
- Theft of college or any personal property will not be tolerated and will be reported to the police
- Students must not interfere with, or cause wilful or negligent damage or defacing, to any college property
- Students are expected to be genuine/bona fide students in Australia to study and complete their course/qualification and therefore must attend classes and progress in their course. Refer to Course Progress and Attendance Policies for further details
- Students **MUST** have overseas health cover for the entire period of their study
- If you break Australian law, the police will be called in the first instance

Student Signature		Date	
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Version Control

DATE	COMMENT/ACTION	VERSION
04/09/2023	Initial document - Transfer from ACTE to AUSTRA COLLEGE	v1.0

